

**City of Milpitas
Approved Minutes
Telecommunications Commission
March 17, 2008**

I. Call to Order & Roll Call:

Telecommunications Commission Chair Albert Alcorn called the meeting to order.

Members Present: A. Alcorn, I. Munir, R. Shaw, W. Lam, D. Gupta, N. Gupta, H. Tran, S. Bansal

I.S. Staff: B. Marion, E. Pasion

Members Absent: V. Mathur

City Council: A. Gomez

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of the Allegiance.

III. Announcements:

Staff reported on the upcoming State of the City Address scheduled for Thursday, April 3, 2008, in the Milpitas community center auditorium. Staff reminded the commission of the April 19, 2008 Commissioners Recognition Brunch to be held in the Milpitas community center auditorium.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S I. Munir / D. Gupta Ayes: 8

**V. Approval of the Minutes
Feb 25, 2008:**

Motion to approve the minutes as submitted.

M/S D. Gupta / H. Tran Ayes: 8

VI. Citizen's Forum:

No comments made for the record.

VII. New and Continued Business:

1. Comcast Services Update.

Staff introduced Laura Macias, government affairs representative for Comcast. She presented before the commission a city wide update on the status of the network construction upgrades and the new services being offered to Milpitas Comcast subscribers.

Comcast reported that the Milpitas cable network area has undergone a complete revamping since its last upgrade that was done in 1993. Comcast reported that the Milpitas area, over the last year, has undergone significant equipment and cable node upgrades to accommodate the increased capacity of the Milpitas cable network. Each node has the ability to handle a minimum of 500 users and has ample capacity of future expansion to the Milpitas cable network.

New services from Comcast will include On Demand, Digital Voice telephony, High-Speed Internet with Power Boost and additional channel capacity for HD and digital programming.

Vice Chair D. Gupta asked about the bundled services cost. Comcast noted that it was dependent on the type and level of services that a subscriber pays for. The vice chair wanted to have the basic services be price competitive to help increase the number of subscribers in Milpitas.

Commission Lam asked about repair times for VOIP telephony services. Comcast noted that there is 4 to 8 hour window for repair and outages for VOIP.

Motion to note, receipt and file.

M/S

N. Gupta / D. Gupta

Ayes: 8

2. EarthLink Wi-Fi Network Update.

Bill Marion, director of the city's Information Services Department, updated the commissioners on the status to the Milpitas EarthLink W-iFi assets transfer agreement.

Staff noted that the commissioners recommendations was presented and approved by the city council and has given direction to staff to proceed with the EarthLink assets transfer.

Staff plans to have a final presentation and recommendation to the city council for either April 1 or 15 city council agenda for acceptance of the assets transfer and acquisition of equipment. Staff and EarthLink are currently validating the actual physical assets in place in Milpitas EarthLink wireless network. Those locations include the pump station at Calaveras Ridge Road, Great Mall Tower and the Milpitas Public Works-Police building.

Commission N. Gupta asked what other cities are doing with their EarthLink WiFi network. Staff noted that the Milpitas is the smallest of the EarthLink Wi-Fi networks. The other cities are currently addressing the matter with EarthLink and are undergoing the same review process.

Motion to note receipt and file:

M/S

N. Gupta / H. Tran

Ayes: 8

3. MCTV Studio and Working Group.

Vice Chair D. Gupta reported that the working group met regarding participation on the growth of MCTV26.

Discussions have started in the development of a 501c nonprofit organization. The creation of the by-laws and articles of incorporation documentation have started and the next plan will be to submit the document for review by the city attorney.

Involvement of the city and the commission will have an important role in the creation of the nonprofit as well as participation from the commission.

Vice Chair D. Gupta hopes to have this process completed in the two months. He added that commissioners participation in the process is also important in the development and review of the documentation. Meetings will be held in the MCTV26 studios on a monthly basis.

Motion to note, receipt and file.

M/S

N. Gupta / W. Lam

Ayes: 8

4. February 2008 Information Services Report

Staff reported on the monthly highlights for February 2008.

MCTV 26 web stream is now being broadcasted over the internet and the next phase will be designing and adding an interface for the MCTV 26 website.

Information Services staff will start implementing a new card-key security system for the city's public works building, police department and senior center.

Staff reported that has received \$50,000 matching grant from the Bay Area Association of Bay Area Governments to help upgrade the city's police mobile computers. Staff hopes to do more equipment upgrades for next years equipment upgrades.

Staff reported that the city's online building permitting system is gathering more interest in its use to its end users.

Information Services is also adding GIS data to the new city housing developments locating the city's utilities, water main valve locations for the City's Engineering division. The City's CAD system will be requiring an upgrade to operational software.

Staff is also providing staffing for the MCTV studio several hours a week and volunteers and users are already using the equipment and facilities in the public access studio.

Staff is also working on a potential program to address the future replacement of the City's technology equipment in the next budget review session scheduled for May.

The MCTV26 web stream is currently active and the next phase will be to add an interface to the website. In the meantime, a URL address will be provided the commission to test out the MCTV26 web stream.

Commission asked of the status of the new library. Staff noted that the new library will be open by December or January and the Santa Clara County Library system will be responsible for most of the computer technology being integrated into the new facility.

Motion note, receipt and file.

M/S

D. Gupta / H. Tran

Ayes: 8

4. Roundtable Discussion

No comments made for discussion.

VIII. Adjournment of Meeting:

Meeting adjourned to April 21, 2008 commission meeting.